



**CITY OF BEAUFORT**  
1911 BOUNDARY STREET  
BEAUFORT MUNICIPAL COMPLEX  
BEAUFORT, SOUTH CAROLINA 29902  
(843) 525-7070  
**CITY COUNCIL WORKSESSION AGENDA**  
**November 13, 2018**

**NOTE: IF YOU HAVE SPECIAL NEEDS DUE TO A PHYSICAL CHALLENGE,  
PLEASE CALL IVETTE BURGESS 525-7070 FOR ADDITIONAL  
INFORMATION**

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**STATEMENT OF MEDIA NOTIFICATION**

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."

**WORKSESSION - Planning Conference Room, 1st Floor - 5:00 PM**

**I. CALL TO ORDER**

- A. Billy Keyserling, Mayor

**II. EMPLOYEE NEW HIRE RECOGNITION**

- A. David Prichard - Community & Economic Development Director

**III. DISCUSSION ITEMS**

- A. Proposed request for use of Southside Park from Holy Trinity School
- B. Interviews for City representation on the Beaufort Jasper Water Sewer Authority Board
- C. Proposed use of TIF II funds for Capital Projects in the TIF II District - Kathy Todd, Finance Director
- D. Presentation on the results of the Shrimp Fest 2018 - Linda Roper and Kathy Todd
- E. Quarterly Report Brief - Bill Prokop, City Manager

**IV. EXECUTIVE SESSION**

- A. Pursuant to Title 30, Chapter 4, Section (70) (a) (2) of the South Carolina Code of Law: Reciept of Legal Advice regarding Beaufort Regional Chamber of Commerce

**V. ADJOURN**



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## CITY OF BEAUFORT

### DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 11/8/2018  
**FROM:** Bill Prokop  
**AGENDA ITEM**  
**TITLE:** David Prichard - Community & Economic Development Director  
**MEETING**  
**DATE:** 11/13/2018  
**DEPARTMENT:** City Clerk

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***BACKGROUND INFORMATION:***

David comes to the City from Maryville, TN where he has held the same position title for 4 years for the City of Maryville. He replaces Libby Anderson as the head of the Planning Department.

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***PLACED ON AGENDA FOR:***

***REMARKS:***



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## CITY OF BEAUFORT

### DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 11/7/2018  
**FROM:**  
**AGENDA ITEM**  
**TITLE:** Proposed request for use of Southside Park from Holy Trinity School  
**MEETING**  
**DATE:** 11/13/2018  
**DEPARTMENT:** City Managers Office

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*BACKGROUND INFORMATION:*

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*PLACED ON AGENDA FOR:*

*REMARKS:*



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## CITY OF BEAUFORT

### DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 11/7/2018  
**FROM:**  
**AGENDA ITEM**  
**TITLE:** Interviews for City representation on the Beaufort Jasper Water Sewer Authority Board  
**MEETING**  
**DATE:** 11/13/2018  
**DEPARTMENT:** City Clerk

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***BACKGROUND INFORMATION:***

Candidates being interviewed:

Andy Kinghorn  
Joe DeVito  
J. Thomas Mikell

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***PLACED ON AGENDA FOR:***

***REMARKS:***

**ATTACHMENTS:**

Description	Type	Upload Date
Andy's Resume	Backup Material	11/8/2018
Joe's Application	Backup Material	11/8/2018
J. Thomas' Application	Backup Material	11/8/2018

# ***Anderson M. (Andy) Kinghorn, P.E. Emeritus***

## **Expertise**

Executive Engineering Business Leadership and Management  
Engineering Operations Management  
Program and Project Management  
Industrial Site Selection  
Stormwater/Wastewater Collection and Treatment  
Solid Waste Management and Disposal

## **Experience**

Mr. Kinghorn has extensive leadership, technical and management experience in environmental engineering, and the consulting engineering business. He is currently retired, but his most recent work prior to retirement was as Capital Projects Manager at BJWSA, responsible for almost \$100 million in major projects over a five-year period. His experience prior to that has included serving as the Chief Operating Officer for O'Neal, Inc. He was responsible for all engineering operations of the company including five office locations and 275 technical employees. Prior to that he was Southeast Region Manager for Rust Environment & Infrastructure with operations responsibility for ten offices in six states. He was a founding principal of Sirrine Environmental Consultants in 1987.

In addition to his managerial experience, Mr. Kinghorn has an extensive technical background in environmental permitting, stormwater and wastewater system design, and environmental management. He has prepared environmental impact assessments, NPDES permit applications, site evaluation reports and environmental evaluations of existing industrial plants for proposed production expansions. He has prepared preliminary cost estimates and designed expansions/upgrades of existing wastewater treatment systems and solid waste management and disposal facilities. Related experience includes treatability studies, development of process flow sheets, cost estimates, arrangement drawings, equipment specifications, purchase recommendations and detailed design.

## **Employment History**

- |   |                             |
|---|-----------------------------|
| • Beaufort-Jasper Water & Sewer Authority                                       | November 2004-December 2009 |
| • John S. Cox and Associates  | October 2002-June 2004      |
| • O'Neal, Inc.  | October 1998-July 2002      |
| • Rust Environment & Infrastructure<br>(from Sirrine Environmental Consultants) | January 1987-October 1998   |
| • CRS Sirrine (from J.E. Sirrine Company)                                       | September 1974-January 1987 |
| • United States Air Force<br>(left active duty as a Captain)                    | August 1970-August 1974     |

## **Education**

MBA, 1974, Business Administration, University of Utah, Salt Lake City, Utah  
MS, 1970, Environmental Systems Engineering, Clemson University, Clemson, South Carolina  
BS, 1969, Civil Engineering, Clemson University, Clemson, South Carolina

## **Professional Registration**

Professional Engineer Emeritus, South Carolina, 1977, #6742

## **Professional Memberships**

National Society of Professional Engineers (NSPE)  
South Carolina Society of Professional Engineers (SCSPE)

## **Associations and Boards**

President of Consulting Engineers of South Carolina (CESC), 1996-1997  
South Carolina State Board of Registration for Professional Engineers and Surveyors, 2005-2011,  
Chairman in 2011  
Beaufort County Stormwater Utility Board, 2011-present, City of Beaufort ex-officio representative  
City of Beaufort Form Based Code Advisory Committee, 2012-2013  
Savannah River Clean Water Fund Board, 2016-present  
Board of Directors of the Beaufort Yacht & Sailing Club, 2010-2012, Commodore 2012  
Beaufort College Trustees, 2006-present  
President 2017-

## **Awards**

South Carolina Engineer of the Year — 2001, South Carolina Society of Professional Engineers (SCSPE)

CITY OF BEAUFORT  
APPLICATION  
BOARDS/COMMISSIONS/COMMITTEES

NAME: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

PHONE NO.: (H) \_\_\_\_\_ (O) \_\_\_\_\_

IF YOU DO NOT RESIDE IN THE CITY, DO YOU:

a. Own property in the City: YES NO

b. Have a current business license: YES NO

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS HOURS: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_

Would you like to receive correspondence at home or at your business ?

I am interested in serving on the following Boards & Commissions:

\_\_\_\_\_  
\_\_\_\_\_

STATEMENT OF QUALIFICATIONS AND INTEREST:

My background in the development process, Beaufort Code, Infrastructure damage prevention, and the historic workings of BJWSA will allow a seamless transition onto the Board. Over the last 25 years, I have severed on some local and state level boards and have chaired over many of them.

(If more space is needed, attach a separate sheet)

Date of application: \_\_\_\_\_

**Please return this form to:**

**City Clerk, 1911 Boundary Street, Beaufort, South Carolina 29902. Fax: (843) 525-7013.**



## BOARDS AND COMMISSIONS APPLICATION

Department of Planning & Development Services

1911 Boundary Street, Beaufort, South Carolina, 29902

p. (843) 525-7011 / f. (843) 986-5606 | [www.cityofbeaufort.org](http://www.cityofbeaufort.org)

**Submittal Information:** If you are interested in serving on one or more of our City Boards and Commissions, please complete this form and return it to Libby Anderson, Planning Director: [landerson@cityofbeaufort.org](mailto:landerson@cityofbeaufort.org), mail to 1911 Boundary Street, Beaufort, South Carolina 29902. Or fax (843) 986-5606

**I am interested in serving on the following (more than one may be selected):**

☐ \*Historic District Review Board (HRB)

☐ \*Metropolitan Planning Commission (MPC)

☐ \*Design Review Board (DRB)

☐ Parks & Tourism Advisory Committee (PTAC)

☐ \*Zoning Board of Appeals (ZBOA)

X Beaufort Jasper Water & Sewer Authority

\*NOTE: Members of planning-related boards are required to take six hours of introductory training within their first year of service and three hours every year thereafter.

### Applicant Information:

Name:

J. Thomas Mikell

Home Address:

801 CRAWEN Street Beaufort SC 29902

Phone No.: (mobile)

(daytime)

843-524-2110

E-mail:

If you do not reside in the city do you: ☐ Own property in the city?

☐ Have a current business license?

Business Address:

14 Professional Park  
Beaufort SC 29907

Business Hours:

0900-0500

Statement of Qualifications and Interest: (attach a separate sheet and/or resume if needed)

Former Chairman - Lowcountry Council of Governments  
Attorney

Applicant's Signature:

J. Thomas Mikell

Date:

October 26, 2018





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## CITY OF BEAUFORT

### DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 11/6/2018  
**FROM:** Kathy Todd  
**AGENDA ITEM** Proposed use of TIF II funds for Capital Projects in the TIF II District - Kathy Todd,  
**TITLE:** Finance Director  
**MEETING**  
**DATE:** 11/13/2018  
**DEPARTMENT:** Finance

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#### *BACKGROUND INFORMATION:*

Now that the Boundary Street project is completed, the City needs to develop a plan on how the City will use the remaining TIF II funds on projects that benefit the district. This discussion will include staff recommended projects and determine whether this recommendation is in line with Council's goals and objectives. .

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***PLACED ON AGENDA FOR:*** Discussion

#### ***REMARKS:***

#### **ATTACHMENTS:**

Description	Type	Upload Date
Recommendation	Backup Material	11/9/2018



# RECOMMENDATIONS FOR USE OF REMAINING TIF II FUNDS



City of Beaufort,  
City Council Work Session  
November 13, 2018

Current TIF II Funded projects:

- Greenlawn
- Additional Boundary Street funds for:
  - ☐ SCE&G – lights along Boundary Street
  - ☐ H & H – electrical conversion of poles
  - ☐ Beaufort County – final balance on construction

Recommended Additional Projects:

Estimated TIF II Funds available	<u>\$ 5,000,000</u>	
<u>Recommended Projects</u>	<u>Estimate</u>	<u>Priority</u>
Property Acquisition along Polk Street	\$ 2,000,000	1
Municipal Complex Security Retrofit	1,500,000	2
Land Acquisition	400,000	3
Public Works Building Upfit	500,000	4
Median in front of City Hall	100,000	5
Stormwater Infrastructure Needs along 170	500,000	6
	<u><u>\$ 5,000,000</u></u>	



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## CITY OF BEAUFORT

### DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 11/6/2018  
**FROM:** Kathy Todd  
**AGENDA ITEM**  
**TITLE:** Presentation on the results of the Shrimp Fest 2018 - Linda Roper and Kathy Todd  
**MEETING**  
**DATE:** 11/13/2018  
**DEPARTMENT:** Finance

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***BACKGROUND INFORMATION:***

The City sponsored and administered the 2018 Shrimp Fest. Now that the event has occurred and all monies are receipted and all expenditures have been paid, City Staff will present the outcome of the event.

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***PLACED ON AGENDA FOR:*** Discussion

***REMARKS:***