



**CITY OF BEAUFORT**  
1911 BOUNDARY STREET  
BEAUFORT MUNICIPAL COMPLEX  
BEAUFORT, SOUTH CAROLINA 29902  
(843) 525-7070  
**CITY COUNCIL WORKSESSION AGENDA**  
**June 16, 2020**

**STATEMENT OF MEDIA NOTIFICATION**

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."

**WORKSESSION - Electronic Meeting - 5:00 PM**

**Please note, this meeting will be conducted electronically via Zoom and broadcasted via livestream on Facebook. You can view the meeting live via Facebook at the City's page City Beaufort SC**

**I. CALL TO ORDER**

- A. Billy Keyserling, Mayor

**II. DISCUSSION ITEMS**

- A. Update on Hurricane Plan for City Council
- B. Review of Draft Fee Schedule for FY 2021
- C. Historic Review Board (HRB) Vacant Position Recommendation
- D. Parking Garage and Parallel Road Plans

**III. ADJOURN**



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 6/11/2020  
**FROM:** George Erdel, Captain - Emergency Management Beaufort Police Department  
**AGENDA ITEM**  
**TITLE:** Update on Hurricane Plan for City Council  
**MEETING**  
**DATE:** 6/16/2020  
**DEPARTMENT:** City Managers Office

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*BACKGROUND INFORMATION:*

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*PLACED ON AGENDA FOR:*

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*REMARKS:*



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## CITY OF BEAUFORT

### DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 6/11/2020  
**FROM:** David Prichard, Community and Economic Development Director  
**AGENDA ITEM**  
**TITLE:** Review of Draft Fee Schedule for FY 2021  
**MEETING**  
**DATE:** 6/16/2020  
**DEPARTMENT:** Community and Economic Development

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*BACKGROUND INFORMATION:*

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*PLACED ON AGENDA FOR:*

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*REMARKS:*

**ATTACHMENTS:**

Description	Type	Upload Date
Draft Schedule	Backup Material	6/11/2020

**CITY OF BEAUFORT, SOUTH CAROLINA  
DEVELOPMENT REVIEW CODES FEE SCHEDULE  
Effective November 1, 2017**

(1) **OTHER FEES SUPERSEDED**

The following schedules and regulations regarding fees are hereby adopted and supersede all regulations and schedules regarding fees published in the most recent edition of the International Building Code or supplement thereof.

(2) **FEES MANDATORY**

No permit shall be issued until the fees prescribed in this section shall have been paid. Nor shall an amendment to a permit be approved until the additional fee, if any, due to an increase in the estimated cost of the building or structure, shall have been paid.

(3) **FAILURE TO OBTAIN PERMIT**

Where work for which a permit is required by this code is started or proceeded prior to obtaining said permit, the **base** fee herein specified shall be tripled, but the payment of such tripled fee shall not relieve any persons from fully complying with the requirements of this code in the execution of the work nor from any other penalties prescribed herein. **The Building Official has the authority to waive such penalty fee for first time offenses.**

(4) **RECORD OF FEES COLLECTED**

The Building Official shall keep a permanent and accurate accounting of all permit fees and other monies collected, the names of all persons upon whose account the same was paid, the full date and amount thereof.

(5) **MOVING A BUILDING/STRUCTURES**

For the moving of any building or structure, the fee shall be \$150.00

(6) **DEMOLITION OF BUILDING/STRUCTURE**

For the moving of any building or structure, the fee shall be \$150.00  
For the demolition of any building or structure, the fees are as follows:

Complete Demolition Single-Family Structure \$100.00 Complete Demolition Commercial & Multifamily Structure \$200.00

(7) **BUILDING PERMIT FEES**

On all new buildings, structures or alterations requiring a building permit as set forth in the International Building Code and the International Residential Code, the fee shall be paid as required at the time of filing the application in accordance with the schedule shown below. ~~Plan-review fee is paid at the time the plans are submitted.~~ **All fees are paid at time of submittal.**

Building Permit Fee Schedule:

Total Valuation	Base Fee
>\$0 to \$500	\$35.00
\$500 or less	No fee unless an inspection is required, in which case an inspection fee shall be charged.
>\$500 to \$50,000	\$35 for the first \$500, plus \$5.30 for each additional thousand or fraction thereof (round up)
>\$50,000 to \$100,000	\$300 for the first \$50,000, plus \$4 for each additional thousand or fraction thereof (round up)
>\$100,000 to \$500,000	\$500 for the first \$100,000, plus \$3 for each additional thousand or fraction thereof (round up)
>\$500,000 and up	\$1,700 for the first \$500,000, plus \$2 for each additional thousand or fraction thereof (round up)

(8) **PLAN CHECKING FEES**

When a plan is required to be submitted, all fees shall be paid to the building department at the time of submitting plans and specifications for checking. Said plan checking fee shall be equal to one-half of the base fee.

(9) **BUILDING PERMIT VALUATIONS**

If, in the opinion of the Building Official, the valuation of a building, alteration, or structure, appears to be underestimated, the permit shall be denied, unless the applicant can show detailed estimates to meet the approval of the Building Official. Final building permit valuation shall be set by the Building Official.

(10) **PROCEDURE FOR PERMIT REFUNDS**

- (a) Permit holder must return all applicable permit forms and receipts; copies will not be accepted.
- (b) Permit refund will be for total amount paid minus Plan Checking Fee.
- (c) A completed W-9 form is required.

(11) **INSPECTION FEES**

(a) New Construction/Major Renovation inspection fees: \$0.10 per square footage

(b) Individual inspection fees (not associated with new construction or major renovation): \$40.00 ea.

(a) ~~Plumbing Inspection Fees~~

~~\$30.00 for Residential~~  
~~\$40.00 for Commercial~~

~~(b) — Electrical Inspection Fees—~~

~~\$30.00 for Residential~~  
~~\$40.00 for Commercial~~

~~(c) — Mechanical Inspection Fees—~~

~~\$30.00 for Residential~~  
~~\$40.00 for Commercial~~

~~(d) — Gas Inspection Fees—~~

~~\$30.00 for Residential~~  
~~\$40.00 for Commercial~~

~~(e) — Miscellaneous Other Inspection Fees (Includes re-roof, signs, windows, decks, workshop etc.) \$30.00—~~

(c) Swimming Pool Inspection Fees

Single-Family \$235.00  
with \$200 to be refunded after pool inspection has been performed and approved

Multifamily and Commercial \$265.00  
with \$200 to be refunded after pool inspection has been performed and approved

(d) Safety Inspection

~~Home Occupation \$30.00~~  
Commercial \$50.00

(12) **RE-INSPECTIONS**

If the Building Official or his duly authorized representative shall, upon his inspection after the completion of the work or apparatus, find the same does not conform to and comply with the provisions of this Code, he shall notify the contractor, indicating the corrections to be made, and then he shall again inspect the work or apparatus without further charge; but when extra inspections are due to any of the following reasons, a charge of \$100 for multifamily and commercial projects, and \$50.00 for all other projects shall be made for each re-inspection:

- (a) Wrong Address
- (b) Repairs or corrections not made when inspections are called
- (c) Work not ready for inspection when called

All re-inspection fees are required to be paid in advance prior to re-inspection.

(13) **TREE REMOVAL FEES**

~~For issuing each tree permit, the fee shall be as follows:~~

	<u>Single-Family Lots</u>	<u>Commercial and Multifamily Lots</u>
1-2 trees	\$ 20.00	\$ 35.00
	<u>Single-Family Lots</u>	<u>Commercial and Multifamily Lots</u>
3-5 trees	\$ 40.00	\$ 55.00
6-10 trees	\$ 60.00	\$ 75.00
11-15 trees	\$ 80.00	\$ 95.00
16-20 trees	\$100.00	\$115.00
21-40 trees	\$150.00	\$200.00
41+ trees	\$200.00	\$300.00

**(a) Single Family Lots:** \$10.00 per tree for a specimen or landmark tree as established in Section 5.3.2

**(b) Commercial Lots:** \$10.00 per tree (8" caliper or larger at DBH) or any tree designated as a specimen or landmark tree, as established in Section 5.3.2. Mitigation may be required.

(14) **SIGN PERMITS**

For issuing each sign permit, the fee shall be as follows:

Permanent Sign	<del>Building Permit Fee (see Section 7) plus Plan-Checking Fee (see Section 8) plus Inspection Fee</del> \$1.00 per square foot of signage plus a \$40.00 inspection fee
Master Sign Plan Review Fee	\$20.00 (2—4 tenants) \$50.00 (5—10 tenants) \$10.00 per tenant
Amendments to Master Sign Plan	\$20.00

There shall be no fee for temporary Special Event Signs for non-profit agencies.

(15) **BANNER PERMITS**

Temporary Banner for 5 Days	\$25.00
Temporary Banner for 15 Days	\$50.00
Temporary Banner for 30 Days	\$75.00

Temporary Banner - \$5.00 per day

(16) **TEMPORARY TENT/CANOPY PERMITS**

~~Temporary Tents over 500 Sq. Ft. \$150.00~~  
~~Temporary Canopies over 700 Sq. Ft. \$150.00~~  
Temporary tent or canopy over 400 Sq. Ft. \$150.00

(17) **LANDSCAPE IRRIGATION AND OR WELL PERMITS**

Single-Family Lot	\$50.00
Commercial or Multifamily Lot	\$75.00

(18) **SUBDIVISION FEES**

<del>Lot Recombination/Lot Line Adjustment</del>	<del>\$50.00</del>
<del>Lot Consolidation</del>	<del>\$25.00</del>

Plat Review	\$25.00
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Minor Subdivision (≤ 5 lots and no new streets)	\$50.00	(Includes Plat Review Fee)
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Major Subdivision that include New Streets: (Includes Plat Review Fee)

6 to 49 lots:	\$1,000 + \$10/lot
50-100 lots:	\$1,500 + \$10/lot
101 to 300 lots:	\$2,000 + \$10/lot
301 + lots:	\$2,500 + \$10/lot

<del>Minor Subdivision</del> <del>(≤ 5 lots and no new streets)</del>	<del>\$50.00</del>
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(19) **STAFF DESIGN REVIEW FEES**

Single Family and 2/3-unit buildings not in a historic district are exempt.

**Fees for Staff Design Review:**  
**~~Boundary and Bladen Redevelopment Districts~~**  
**~~Certain Development Agreements~~**  
**~~Development Design Review Minor~~**  
**~~Certificates of Appropriateness Minor~~**

~~Post facto applications shall be twice the normal fee.~~

**Type 1:** Renovations/Improvements not including additions, ≤ 50% of the value of the structure (~~not including single family, or 2/3-unit buildings~~)

Value	Fee
Improvements ≤ \$5,000	\$50
Improvements > \$5,000 but ≤ \$25,000	\$75
Improvements > \$25,000 but ≤ \$50,000	\$125
Improvements > \$50,000 but ≤ \$100,000	\$150
Improvements > \$100,000 but ≤ \$250,000	\$500



~~Improvements > \$1250,000 but < 50% of the value of the structure ————— \$1,000~~

- ~~• Any single family and 2/3 unit residential improvements not including additions, < 50% of the value of the structure: \$50~~

## Type 2

- Any single-family and 2/3-unit residential addition **in a historic district**: \$50
- All other **additions** projects: \$500 base fee + \$0.05/square foot of addition.

## Type 3

Review for new construction and for **renovations** improvements totaling over 50% of the value of the structure:

- Single-family and 2/3 unit residential **in the historic district**: \$100
- ≤ 10,000 square feet: \$500 base fee + 0.05/square foot of building
- > \$10,000 square feet: \$1,000 base fee + \$0.05/square foot of building for the first 100,000 square feet of building. For additional square footage over 100,000, \$0.02/square foot.

## (20) REVIEW BOARDS: HISTORIC REVIEW BOARD & DESIGN REVIEW BOARD

**Application Fees** \$250 per meeting

Single family residential projects (board review)	\$100 per meeting
Multifamily and commercial projects (board review)	\$200 per meeting
Change After Certification	\$100
Demolition (whole structure)	\$250.00
<b>Special Board Meeting</b>	<b>\$500.00</b>

Post facto applications shall be ~~twice~~ **triple** the normal fee.

## (21) ZONING BOARD OF APPEALS

**All Application Fees:** \$300.00

(a) Variance: Residential — \$200.00  
Commercial — \$300.00

(b) Special Exception: — \$300

(c) Administrator Appeal: — \$300

## (22) REZONING

Rezoning to PUD \$400  
Rezoning, non-PUD \$200 & \$10/per lot

## (23) TEXT AMENDMENT

Fee Schedule (DRAFT) 2020\_edits\_for council review v3 with markup

Beaufort Code Text Amendment	\$400
(24) <b><u>OTHER FEES</u></b>	
Trip to Storage (Request for documents from storage)	\$50.00 (plus copying fee)
Flood Hazard Area Verification Letter	\$25.00
Parking Meter Space Rental	\$5.00 per day per metered space (for construction projects only)
Fee for Copies (8 1/2 x 11)	30¢ per sheet
Plat Review	\$25.00
Zoning Review/Letter	\$50.00
Traffic Impact Analysis Report Review Fee	\$750.00
<del>Design Exception</del>	<del>\$200.00</del>
<del>Accessory Dwelling unit</del>	<del>\$50.00</del>
Administrative Adjustment	\$50.00
<del>Home Occupation</del>	<del>\$25.00</del>
Short Term Rentals	\$100.00
<del>Zoning Compliance Letter</del>	<del>\$50.00</del>
<del>Development Code Interpretation</del>	<del>\$100.00</del>
<del>Development Code Text Amendment</del>	<del>\$400.00</del>
Civic Master Plan	\$25.00
The Beaufort Code (in a binder)	\$50.00
The Comprehensive Plan (in a binder)	\$30.00

## **FEE EXAMPLES – RESIDENTIAL (CURRENT – PER VALUE FOR NEW CONSTRUCTION/MAJOR RENOVATION PROJECTS)**

### **UNDER CURRENT FEE SCHEDULE:**

#### **New Construction - 2000 SF House – Construction Value \$250,000**

Base Fee: \$950.00

Plans Rev Fee: \$475.00

Inspections: \$120.00 (all 4 trades – \$30 per trade - max to be charged)

**TOTAL: \$1545.00**

#### **New Construction – 3000 SF House – Construction Value \$500,000**

Base Fee: \$1700.00

Plans Rev Fee: \$850.00

Inspections: \$120.00 (all 4 trades – \$30 per trade - max to be charged)

**TOTAL: \$2640.00**

#### **New Construction - 1000 SF detached garage with living space above – Construction Value \$80,000**

Base Fee: \$420.00

Plans Rev Fee: \$210.00

ADU Fee: \$ 50.00

Inspections: \$120.00 (all 4 trades – \$30 per trade - max to be charged)

**TOTAL: \$800.00**

#### **Major Renovation of a 3000 SF vacant house – Construction Value \$100,000**

Base Fee: \$500.00

Plans Rev Fee: \$250.00

Inspections: \$120 (all 4 trades - \$30 per trade – max to be charged)

**TOTAL: \$930.00**

5/27/2020

## **FEE EXAMPLES – RESIDENTIAL (PROPOSED – PER SF FOR NEW CONSTRUCTION/MAJOR RENOVATION PROJECTS)**

### **UNDER PROPOSED FEE SCHEDULE:**

#### **New Construction - 2000 SF House – Construction Value \$250,000**

Base Fee: \$950.00

Plans Rev Fee: \$475.00

Inspections: \$200.00 (.10 per Square Foot)

**TOTAL: \$1,625.00**

#### **New Construction – 3000 SF House – Construction Value \$500,000**

Base Fee: \$1700.00

Plans Rev Fee: \$850.00

Inspections: \$300.00 (.10 per Square Foot)

**TOTAL: \$2850.00**

#### **New Construction – 1000 SF detached garage with living space above – Construction Value \$80,000**

Base Fee: \$420.00

Plans Rev Fee: \$210.00

Inspections: \$100.00 (.10 per Square Foot)

**TOTAL: \$730.00**

#### **Major Renovation of a 3000 SF vacant house – Construction Value \$100,000**

Base Fee: \$500.00

Plans Rev Fee: \$250.00

Inspections: \$300.00 (.10 per Square Foot)

**TOTAL: \$1050.00**

## **FEE EXAMPLES – COMMERCIAL (CURRENT – PER VALUE FOR NEW CONSTRUCTION/MAJOR RENOVATION PROJECTS)**

### **UNDER CURRENT FEE SCHEDULE:**

#### **New Construction – 2300 SF – Construction Value \$850,000 (like Wendy's)**

Base Fee: \$2400.00

Plans Rev Fee: \$1200.00

Inspections: \$160.00 (all 4 trades – \$40 per trade - max to be charged)

**TOTAL: \$3,760.00**

#### **New Construction – 16,000 SF – Construction Value \$3,000,000 (like Nissan)**

Base Fee: \$6,700.00

Plans Rev Fee: \$3,350.00

Inspections: \$160.00 (all 4 trades – \$40 per trade - max to be charged)

**TOTAL: \$10,210.00**

#### **Major Renovation Project – 7000 SF – Construction Value \$400,000 (like former Blockbuster Bldg.)**

Base Fee: \$1400.00

Plans Rev Fee: \$700.00

Inspections: \$160.00 (all 4 trades – \$40 per trade - max to be charged)

**TOTAL: \$2,260.00**

## **FEE EXAMPLES – COMMERCIAL (PROPOSED - PER SF FOR NEW CONSTRUCTION/MAJOR RENOVATION PROJECTS)**

### **UNDER PROPOSED FEE SCHEDULE:**

#### **New Construction – 2300 SF – Construction Value \$850,000 (like Wendy's)**

Base Fee: \$2,400.00

Plans Rev Fee: \$1,200.00

Inspections: \$230.00 (.10 per Square Foot)

**TOTAL: \$3,830.00**

#### **New Construction – 16,000 SF – Construction Value \$3,000,000 (like Nissan)**

Base Fee: \$6,700.00

Plans Rev Fee: \$3,350.00

Inspections: \$1,600 (.10 per Square Foot)

**TOTAL: \$11,650.00**

#### **Major Renovation Project – 7000 SF – Construction Value \$400,000 (like former Blockbuster Bldg.)**

Base Fee: \$1,400.00

Plans Rev Fee: \$700.00

Inspections: \$700 (.10 per Square Foot)

**TOTAL: \$2,800.00**

## **FEE EXAMPLES – CURRENT - RENOVATION PROJECTS – STAFF REVIEW**

### **UNDER CURRENT FEE SCHEDULE:**

#### **Renovations <50% of the value of the structure:**

Project cost: \$18,000 (Add garage doors to existing business)

**TOTAL: \$75.00**

#### **Renovations <50% of the value of the structure:**

Project cost: \$45,000 (Interior & exterior remodel)

**TOTAL: \$125.00**

#### **Renovations <50% of the value of the structure:**

Project cost: \$100,000 (Interior & exterior remodel)

**TOTAL: \$500.00**

#### **Renovations <50% of the value of the structure:**

Project cost: \$250,000 (Interior & exterior remodel)

**TOTAL: \$500.00**

## **FEE EXAMPLES – PROPOSED - RENOVATION PROJECTS – STAFF REVIEW**

### **UNDER PROPOSED FEE SCHEDULE:**

#### **Renovations <50% of the value of the structure:**

Project cost: \$18,000 (Add garage doors to existing business)

**TOTAL: \$82.50** (\$50 for 1<sup>st</sup> \$5000 + 0.25% x \$13,000)

#### **Renovations <50% of the value of the structure:**

Project cost: \$45,000 (Interior & exterior remodel)

**TOTAL: \$140.00** (\$100 for 1<sup>st</sup> \$25,000 + 0.20% x \$20,000)

#### **Renovations <50% of the value of the structure:**

Project cost: \$100,000 (Interior & exterior remodel)

**TOTAL: \$250.00** (\$100 for 1<sup>st</sup> \$25,000 + 0.20% x \$75,000)

#### **Renovations <50% of the value of the structure:**

Project cost: \$250,000 (Interior & exterior remodel)

**TOTAL: \$550.00** (\$100 for 1<sup>st</sup> \$25,000 + 0.20% x \$225,000)



## **FEE EXAMPLES – COMMERCIAL (CURRENT - SIGNS/BANNERS)**

### **UNDER CURRENT FEE SCHEDULE:**

#### **Sign Permits**

**Sign Permit – 34 SF - Construction Value \$150.00 (like misc. sign - multiple)**

Base Fee: \$0.00

Plans Rev Fee: \$0.00

Inspections: \$40.00

**TOTAL: \$40.00**

**Sign Permit – 5 SF – Construction Value \$600.00 (like Candy Store)**

Base Fee: \$40.30

Plans Rev Fee: \$20.15

Inspections: \$40.00

**TOTAL: \$100.45**

**Sign Permit – 76 SF - Construction Value \$3,300.00 (like TRU Hotel)**

Base Fee: \$50.90

Plans Rev Fee: \$25.45

Inspections: \$40.00

**TOTAL: \$116.35**

#### **Banner Permits**

Temporary Banner for 5 Days	\$25.00
Temporary Banner for 15 Days	\$50.00
Temporary Banner for 30 Days	\$75.00

## **FEE EXAMPLES – COMMERCIAL (PROPOSED - SIGNS/BANNERS)**

### **UNDER PROPOSED FEE SCHEDULE:**

**Sign Permit – 34 SF - Construction Value 150.00 (like misc. sign - multiple)**

Fee: \$34 (\$1.00 per SF of signage)

Inspection: \$40.00

**TOTAL: \$74.00**

**Sign Permit – 5 SF - Construction Value \$600.00 (like Candy Store)**

Fee: \$5 (\$1.00 per SF of signage)

Inspection: \$40.00

**TOTAL: \$45.00**

**Sign Permit – 76 SF - Construction Value \$3,300.00 (like TRU Hotel)**

Fee: \$76.00 (\$1.00 per SF of signage)

Inspection: \$40.00

**TOTAL: \$116.00**

### **Banner Permits**

\$5.00 per day

## **FEE EXAMPLES – (CURRENT – TREE REMOVALS)**

### **UNDER CURRENT FEE SCHEDULE:**

#### **Tree Removal Fees:**

	<b><u>Single-Family Lots</u></b>	<b><u>Commercial and Multifamily Lots</u></b>
1 – 2 trees	\$ 20.00	\$ 35.00
	<b><u>Single-Family Lots</u></b>	<b><u>Commercial and Multifamily Lots</u></b>
3 – 5 trees	\$ 40.00	\$ 55.00
6 – 10 trees	\$ 60.00	\$ 75.00
11 – 15 trees	\$ 80.00	\$ 95.00
16 – 20 trees	\$100.00	\$115.00
21 – 40 trees	\$150.00	\$200.00
41 +	\$200.00	\$300.00

## **FEE EXAMPLES – (PROPOSED – TREE REMOVALS)**

### **UNDER PROPOSED FEE SCHEDULE:**

#### **Tree Removal Fees:**

- **Single Family Lots:** \$10.00 per tree for a specimen or landmark tree as established in Section 5.3.2
- **Commercial Lots:** \$10.00 per tree (8” caliper or larger at DBH) or any tree designated as a specimen or landmark tree, as established in Section 5.3.2. Mitigation may be required.

**CITY OF BEAUFORT, SOUTH CAROLINA**  
**DEVELOPMENT REVIEW CODES FEE SCHEDULE**  
**Revised 1 June 2020**

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(4) **RECORD OF FEES COLLECTED**

The Building Official shall keep a permanent and accurate accounting of all permit fees and other monies collected, the names of all persons upon whose account the same was paid, the full date and amount thereof.

(5) **MOVING A BUILDING/STRUCTURES**

For the moving of any building or structure, the fee shall be \$150.00

(6) **DEMOLITION OF BUILDING/STRUCTURE**

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For the demolition of any building or structure, the fees are as follows:

Complete Demolition Single-Family Structure \$100.00 Complete Demolition Commercial & Multifamily Structure \$200.00

(7) **BUILDING PERMIT FEES**

On all new buildings, structures or alterations requiring a building permit as set forth in the International Building Code and the International Residential Code, the fee shall be paid as required at the time of filing the application in accordance with the schedule shown below. All fees are paid at time of submittal.

Building Permit Fee Schedule:

<b>Total Valuation</b>	<b>Base Fee</b>
>\$0 to \$500	\$35.00
>\$500 to \$50,000	\$35 for the first \$500, plus \$5.30 for each additional thousand or fraction thereof (round up)
>\$50,000 to \$100,000	\$300 for the first \$50,000, plus \$4 for each additional thousand or fraction thereof (round up)
>\$100,000 to \$500,000	\$500 for the first \$100,000, plus \$3 for each additional thousand or fraction thereof (round up)
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(8) **PLAN CHECKING FEES**

When a plan is required to be submitted, all fees shall be paid to the building department at the time of submitting plans and specifications for checking. Said plan checking fee shall be equal to one-half of the base fee.

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- (a) Permit holder must return all applicable permit forms and receipts; copies will not be accepted.
- (b) Permit refund will be for total amount paid minus Plan Checking Fee.
- (c) A completed W-9 form is required.

(11) **INSPECTION FEES**

- (a) New Construction/Major Renovation inspection fees: \$0.10 per square footage
- (b) Individual inspection fees (not associated with new construction or major renovation): \$40.00 ea.
- (c) Swimming Pool Inspection Fees

Single-Family \$235.00

with \$200 to be refunded after pool inspection has been performed and approved

Multifamily and Commercial \$265.00, with \$200 to be refunded after pool inspection has been performed and approved

- (d) Safety Inspection  
Commercial \$50.00

(12) **RE-INSPECTIONS**

If the Building Official or his duly authorized representative shall, upon his inspection after the completion of the work or apparatus, find the same does not conform to and comply with the provisions of this Code, he shall notify the contractor, indicating the corrections to be made, and then he shall again inspect the work or apparatus without further charge; but when extra inspections are due to any of the following reasons, a charge of \$100 for multifamily and commercial projects, and \$50.00 for all other projects shall be made for each re-inspection:

- (a) Wrong Address
- (b) Repairs or corrections not made when inspections are called
- (c) Work not ready for inspection when called

All re-inspection fees are required to be paid in advance prior to re-inspection.

(13) **TREE REMOVAL FEES**

**(a) Single Family Lots:** \$10.00 per tree for a specimen or landmark tree as established in Section 5.3.2

**(b) Commercial Lots:** \$10.00 per tree (8" caliper or larger at DBH) or any tree designated as a specimen or landmark tree, as established in Section 5.3.2. Mitigation may be required.

(14) **SIGN PERMITS**

For issuing each sign permit, the fee shall be as follows:

Permanent Sign

\$1.00 per square foot of signage plus a \$40.00 inspection fee

Master Sign Plan ~~Review Fee~~ \$10.00 per tenant

Amendments to Master Sign Plan \$20.00

(15) **BANNER PERMITS**

Temporary Banner - \$5.00 per day

(16) **TEMPORARY TENT/CANOPY PERMITS**

Temporary tent or canopy over 400 Sq. Ft. \$150.00

(17) **LANDSCAPE IRRIGATION AND OR WELL PERMITS**

Single-Family Lot	\$50.00
Commercial or Multifamily Lot	\$75.00

(18) **SUBDIVISION FEES**

Plat Review	\$25.00
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Minor Subdivision (≤ 5 lots and no new streets)	\$50.00 (Includes Plat Review Fee)
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Major Subdivision that include New Streets: (Includes Plat Review Fee)

6 to 49 lots:	\$1,000 + \$10/lot
50-100 lots:	\$1,500 + \$10/lot
101 to 300 lots:	\$2,000 + \$10/lot
301 + lots:	\$2,500 + \$10/lot

(19) **STAFF DESIGN REVIEW FEES**

**Single Family and 2/3-unit buildings not in a historic district are exempt.**

**Type 1**

Renovations/Improvements (not including additions), ≤ 50% of the value of the structures

<u>Value</u>	<u>Fee</u>
Improvements ≤ \$5,000	\$50
Improvements > \$5,000 but ≤ \$25,000	\$50 + 0.25% x value above \$5,000
Improvements > \$25,000	\$100 + 0.20% x value above \$25,000

**Type 2**

- Any single-family and 2/3-unit residential addition in a historic district: \$50
- All other additions: \$500 base fee + \$0.05/square foot of addition.

**Type 3**

Review for new construction and for renovations/improvements totaling over 50% of the value of the structure:

- Single-family and 2-3 unit residential in the historic district-~~\$100~~

- $\leq 10,000$  square feet: \$500 base fee + 0.05/square foot of building
- $> \$10,000$  square feet: \$1,000 base fee + \$0.05/square foot of building for the first 100,000 square feet of building. For additional square footage over 100,000, \$0.02/square foot.

(20) **REVIEW BOARDS: HISTORIC REVIEW BOARD & DESIGN REVIEW BOARD**

Application Fees                      \$250 per meeting

Special Board Meeting              \$500.00

**Post facto applications shall be triple the normal fee.**

(21) **ZONING BOARD OF APPEALS**

All Application Fees:              \$300.00

(22) **REZONING**

Rezoning to PUD                      \$400

Rezoning, non-PUD                  \$200 & \$10/per lot

(23) **TEXT AMENDMENT**

Beaufort Code Text Amendment              \$400

(24) **OTHER FEES**

Trip to Storage                                      \$50.00 (plus copying fee)  
(Request for documents from storage)

Flood Hazard Area Verification Letter              \$25.00

Parking Meter Space Rental                      \$5.00 per day per metered space  
(for construction projects only)

Fee for Copies (8 1/2 x 11)                      30¢ per sheet

Plat Review    \$25.00

Zoning Review/Letter                              \$50.00

Traffic Impact Analysis Report Review Fee              \$750.00

Administrative Adjustment                      \$50.00



Short Term Rentals	\$100.00
Civic Master Plan	\$25.00
The Beaufort Code (in a binder)	\$50.00
The Comprehensive Plan (in a binder)	\$30.00



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## CITY OF BEAUFORT

### DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 6/12/2020  
**FROM:** David Prichard, Community and Economic Development Director  
**AGENDA ITEM**  
**TITLE:** Historic Review Board (HRB) Vacant Position Recommendation  
**MEETING**  
**DATE:** 6/16/2020  
**DEPARTMENT:** Community and Economic Development

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#### *BACKGROUND INFORMATION:*

The vacant position is due to a member resigning. Douglas Storrs is being recommended by the CED Director. Mr. Storrs was interviewed by City Council at the November 12, 2019 Worksession.

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***PLACED ON AGENDA FOR:*** Discussion

#### **REMARKS:**

#### **ATTACHMENTS:**

Description	Type	Upload Date
Storrs	Backup Material	6/12/2020

interviewed 11/12/2019 (JE)

Douglas Storrs

David,

Chuck Symes informed me that there are currently two vacancies on the Historic Review Board. He asked if I had an interest in becoming a member of the Board and if so to contact you.

I do have an interest in serving on this Board.

If there is a vacancy that I could fill I would enjoy doing so and feel I would be able to be of benefit to the Board and its role in the preservation of historic Beaufort.

My wife and I live on the Point at 411 New Street.

I am the Vice President of the Homeowners Association for the Point Neighborhood.

I am a member of the Historic Beaufort Foundation.

We have sponsored both a tour of our house and a Wine Down event in our garden.

I have an extensive history of dealing with historic preservation issues both in Beaufort and in my previous home in Providence RI.

While working in Providence I was primarily responsible for the purchase, renovation and preservation of eleven historic buildings.

I served on the Providence Preservation Society and was a member of its Architectural Review Committee.

I have also served on the Architectural Review Committee for a Homeowners Association on Cape Cod charged with the preservation and perpetuation of the historical character of the Cape.

My primary interest in serving on the Board is to assist in the preservation of Historic Beaufort.

I look forward to hearing from you in this regard.

Douglas Storrs  
411 New Street  
Beaufort SC 29902

401-529-9779



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## CITY OF BEAUFORT

### DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 6/11/2020  
**FROM:** William Prokop, City Manager  
**AGENDA ITEM**  
**TITLE:** Parking Garage and Parallel Road Plans  
**MEETING**  
**DATE:** 6/16/2020  
**DEPARTMENT:** City Managers Office

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*BACKGROUND INFORMATION:*

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*PLACED ON AGENDA FOR:*

*REMARKS:*